

AGRICULTURAL TECHNOLOGY
College of Agriculture and Life Sciences
1060 Litton-Reaves Hall (0334)
Virginia Tech
Blacksburg, VA 24061
Ph: 540-231-7649 Fx: 540-231-6741
agtech@vt.edu
www.agtech.vt.edu

Complete applications for Agricultural Technology must include all of the following:

1. Application Form:
Please provide complete information. Candidates who are Virginia residents must complete page 6 of the application. Incomplete forms will result in delays in processing your application.
2. High School Transcript:
Please have your guidance counselor send an official copy of your high school transcript and complete the secondary school record supplement, page 8. **(Be sure it is sent to the Agricultural Technology Program, NOT Undergraduate Admissions.)**
3. College Transcript:
If you have previously attended another college, please have the guidance office send an official copy of your transcript. See page 9. **(Be sure it is sent to the Agricultural Technology Program, NOT Undergraduate Admissions.)**
4. Test Requirements:
The SAT is recommended, but not required. (Virginia Tech's CEEB code is 5859)
5. Essay:
Submit a one to two page essay stating why you would like to pursue an education in the Agricultural Technology Program and how this will help you achieve your career goals.
6. Application Fee:
A non-refundable \$50 fee must accompany your application for admission. The check or money order should be made payable to *Treasurer, Virginia Tech*.
7. Other Requirements:
Candidates will be required to purchase a computer. Specifications are posted on the Ag Technology website.
8. Application Deadline:
The Agricultural Technology Program has a rolling admission policy. However, the earlier the application and supporting credentials are received, the sooner you will receive a decision on admission.
9. Correspondence:
All admission applications and correspondence should be sent to the address at the top of this page.

ATTENTION: Detach and keep this sheet for future reference.

The Honor System

The Virginia Tech Honor System is one of the University's proudest traditions. The Honor System, established in 1908, provides students with an opportunity to maintain their own guide for personal conduct within an academic community, based on mutual trust. The Honor System's purpose is to implement an Honor Code which is based on three beliefs:

To trust a person is a positive force in making that person worthy of trust;

To live in a campus environment that is free from the inconveniences and injustices caused by stealing, lying, and cheating is the right of every student;

To live by an Honor System with its positive emphasis on honesty in protecting this right, is consistent with and a contribution to the University's quest for truth.

The Virginia Tech Honor System embodies a spirit of mutual trust and integrity within the University community by allowing the students to set certain standards of conduct to be observed by each individual, consequently allowing them to participate in the shaping of their future as professionals and as community members.

The organization of the Honor System is designed to emphasize the advantages which it enjoys over a Proctor System: opportunity for greater student responsibility in an area that is vital to student interest; positive emphasis on honesty; and basic and very important guarantees of due process.

Student leadership and support of the Honor System is the keystone of its operation. At the same time, the University stands behind the actions of the Honor System and is responsible for the imposition of sentences against persons convicted of Honor System violations.

Academic violations of the Honor Code consist of the following:

1. *Cheating*: Cheating includes the actual giving or receiving of any unauthorized aid or assistance or the actual giving or receiving of any unfair advantage on any form of any academic work, or attempts thereof.
2. *Plagiarism*: Plagiarism includes the copying of the language, structure, ideas, and/or thoughts of another and passing off same as one's own original work, or attempts thereof.
3. *Falsification*: Falsification includes the statement of any untruth, either verbally or in writing, with respect to any circumstances relating to one's academic work, or attempts thereof. Such acts include, but are not limited to, the forgery of official signatures, tampering with official records, fraudulently adding or deleting information on academic documents such as add/drop requests, fraudulently changing an examination or other academic work after the testing period or due date of the assignment.

Any student who is found by the appropriate forum within the Honor System to have either given or received or to have attempted to give or receive information pertaining to a test, quiz, homework, examination, or other form of academic work, within the specifications of the student's pledge or by a professor's instructions for the particular work, shall be deemed guilty of a violation of the Honor Code.

The Virginia Tech Honor System is decentralized with an investigative board and a judicial panel in each of the colleges of the University. A chief justice, who is a student, is responsible for the entire Honor System, and each college Honor System includes at least one associate justice. Each college Honor System has an investigative board and at least one judicial panel, composed of both faculty and student members. The college investigative boards are established to gather and evaluate evidence, to decide whether a hearing before the college judicial panel should be held, and to present evidence before the college judicial panel when necessary. The college judicial panel hears the evidence offered by the college investigative board and the defendant, protects the rights of the accused, and determines the verdict. If guilt is determined, the University Honor System Review Board, also composed of faculty and students, reviews the decision of the college judicial panels, considers appeal of the verdict, and, if the verdict is upheld, makes a recommendation of sentence to the Provost. Sentences imposed against those found guilty can be: Honor System probation; a grade of "F" in the course in which the offense occurred; suspension for one or more semesters; permanent dismissal. Frequently, a sentence will consist of two or more of these penalties, such as one semester of suspension and a grade of "F" in the course in which the offense occurred, followed by Honor System probation until graduation or termination of studies.

ATTENTION: Detach and keep this sheet for future reference.

Names of high schools you attended other than the one from which you (will be) graduated, their College Entrance Examination Board codes, and dates attended:

Name CEEB Code Month/Year to Month/Year

Name CEEB Code Month/Year to Month/Year

HAVE YOU ATTENDED ANY OTHER COLLEGE OR UNIVERSITY? (Circle One) Yes No

College Name College Code From term/year To term/year Degree completed (e.g. AS, BS)

College Name College Code From term/year To term/year Degree completed (e.g. AS, BS)

College Name College Code From term/year To term/year Degree completed (e.g. AS, BS)

NOTE: *An official transcript, sent directly from the Registrar to the Agricultural Technology Program, is required from EACH college you have attended.*

EMPLOYMENT: List all employment experiences during and since high school including serving in the armed forces and give a brief explanation of your duties for each job. Use an additional sheet of paper if necessary. Be as specific as possible with dates and indicate the average number of hours worked each week.

Employer Name _____
Hours worked per week

Employer Address: _____
Street and/or PO Box

City State Zip

Dates of Employment: _____ to _____

Duties: _____

Employer Name _____
Hours worked per week

Employer Address: _____
Street and/or PO Box

City State Zip

Dates of Employment: _____ to _____

Duties: _____

PARENT/GUARDIAN INFORMATION:

Name of Father or Legal Guardian _____ Deceased

Home phone _____ Cell phone _____ E-mail Address _____

Employer Address: _____
City _____ State _____ Zip _____

College(s) Attended: _____ Degree(s) Earned: _____

Name of Mother or Legal Guardian _____ Deceased

Home phone _____ Cell phone _____ E-mail Address _____

Employer Address: _____
City _____ State _____ Zip _____

College(s) Attended: _____ Degree(s) Earned: _____

If only ONE of the above is your legal guardian, please specify: _____

Enter address of parents or legal guardian if not the same as your permanent address:

Street and/or PO Box _____

City _____ State _____ Zip _____

Student's country of citizenship _____

International applicants: (Circle One) Resident Alien Non-Resident Alien

Draft registration number _____ Are you a veteran? (Circle One) Yes No

Relatives who have attended Virginia Tech:

Name	Relationship	Dates Attended
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

APPLICATION FOR VIRGINIA IN-STATE TUITION RATES

This form should be completed if you are claiming entitlement to Virginia in-state tuition rates pursuant to section 23-7.4, Code of Virginia. All questions must be answered. Failure to complete this form will result in a classification of non-Virginia domicile. Supporting documents and additional information may be requested.

SECTION A: APPLICANT INFORMATION

Name _____

How long have you lived in Virginia? ____ years ____ months Date of Birth: ____/____/____

Where have you lived for the past two years? *Please list current address first.*

From (mo/yr)	To(mo/yr)	Street Address	City	State	Zip
--------------	-----------	----------------	------	-------	-----

From (mo/yr)	To(mo/yr)	Street Address	City	State	Zip
--------------	-----------	----------------	------	-------	-----

From (mo/yr)	To(mo/yr)	Street Address	City	State	Zip
--------------	-----------	----------------	------	-------	-----

- Yes No Will you be 24 before the first day of classes?
- Yes No Are you a veteran of the U.S. Armed Forces or active duty military?
- Yes No Are you married?
- Yes No Are you a ward of the court or were you a ward of the court until age 18?
- Yes No Do you have legal dependents (other than your spouse)?

If you answered YES to any of the questions above, please complete Section B: Student Information, skip Section C, sign Section D. If you answered NO to any of the questions above, skip Section B, and complete Sections C & D in their entirety.

SECTION B: STUDENT INFORMATION

You should complete this section only if you answered YES to any of the questions at the end of Section A. If you answered NO to all the questions, you can skip to Section C.

For the twelve months prior to the term in which you will enroll, will you have:

- Yes No filed a tax return or paid income taxes to Virginia?
- Yes No been a registered voter in Virginia?
- Yes No held a valid Virginia driver's license?
- Yes No owned or operated a vehicle?
- Yes No If yes, has it been registered in Virginia?

If you are currently on active duty in the military:

- Yes No Are you permanently stationed in Virginia? (If yes, include a copy of your orders.)
- Yes No Does your Leave and Earnings Statement reflect Virginia as your state of residence?

Answer this question only if you worked in Virginia but currently live outside of Virginia.

- Yes No Did you file Virginia taxes on all taxable income earned in Virginia for the last tax year?

(continued on next page)

SECTION C: PARENT OR LEGAL GUARDIAN

This section should be completed by the individual with whom you wish to establish your Virginia domicile.

Yes No Do your parents/legal guardian/spouse provide 50% or more of your financial support OR claim you as a tax dependent?

Name of parent or legal guardian _____

Relationship to Applicant: (Circle One) mother father legal guardian spouse

Yes No Is your current address the same as the permanent address of the applicant?

Date of Birth: ____/____/____ E-mail address: _____

Citizenship: (Circle One) U.S. Permanent Resident Non-Permanent Resident/Visa Type

How long have you lived in Virginia? ____ years ____ months

Where have you lived for the past two years? *Please list current address first.*

From (mo/yr)	To(mo/yr)	Street/PO Address	City	State	Zip

For the twelve months prior to the term in which the applicant will enroll, will you have:

- Yes No filed a tax return or paid income taxes to Virginia?
- Yes No been a registered voter in Virginia?
- Yes No held a valid Virginia driver’s license?
- Yes No owned or operated a vehicle?
- Yes No If yes, has it been registered in Virginia?

Are you currently on active duty in the military? If no, please skip to Section D.

- Yes No Are you permanently stationed in Virginia? (If yes, include a copy of your orders.)
- Yes No Does your Leave and Earnings Statement reflect Virginia as your state of residence?

Answer this question only if you worked in Virginia for the past 12 months but currently live outside of Virginia.

Yes No Did you file Virginia taxes on all taxable income earned in Virginia for the last tax year?

SECTION D: SIGNATURES

The applicant must sign below or this application will not be processed. If Section C has been completed, that parent’s, spouse’s or legal guardian’s signature must also appear below.

I certify under penalty of disciplinary action that the information I have provided is true.

Signature of Applicant Date

I certify that the information I have provided is true.

Signature of Parent, Spouse, or Legal Guardian Date

SUPPLEMENTAL INFORMATION FROM HIGH SCHOOL

STUDENT IDENTIFICATION: *(Please print clearly)*

Full Legal Name: _____
Social Security Number: _____
Date of Birth: _____
Parent(s) or Legal Guardian: _____

******The remainder of this form should be completed by your high-school guidance counselor or principal******

Dear Counselor or Principal:

Please complete this form, attach it to an official copy of the student's high-school transcript, and return it to **Agricultural Technology, Virginia Tech, 1060 Litton Reaves Hall (0334), Blacksburg, Virginia 24061-0334**. Please provide all of the following information to insure that the student's application will receive a fair and accurate evaluation. We welcome any additional comments.

SCHOOL IDENTIFICATION:

School Name: _____

- Public
- Private
- Parochial

Street/PO Address

City State Zip

Phone Number CEEB Code

Name & Title of Person Completing this Form: _____

E-mail Address: _____

Student's Academic Standing: _____ GPA _____ Class Rank _____ Class Size

Diploma Type: Standard
 Advanced Studies
 Other (Please specify _____)

On what point is your school's GPA based? (e.g., 4.0, 5.0, etc.) _____

Please indicate the strength of the student's high school program, relative to other college-bound students in his/her program.

Weak		Average		Very Strong
1	2	3	4	5

How well would you rate the student's ability to perform college level work?

Weak		Average		Very Strong
1	2	3	4	5

Please attach a school profile or information sheet.

Signature _____ **Date** _____

Have you ever been:

- Subjected to disciplinary action by any high school, college or university?
 Yes No
- Arrested or convicted of a violation of any local, state or federal law, other than a minor traffic violation?
 Yes No
- Arrested, convicted, or received an adjudication as a juvenile for a violation of any local, state, or federal law, other than a minor traffic violation?
 Yes No

Are you currently:

- On court-ordered supervised or unsupervised probation or under the terms of a finding under advisement?
 Yes No
- On probation or suspension (academic or honor) at any high school, college or university?
 Yes No
- Not in good financial standing at any high school, college, or university?
 Yes No

If you answered 'Yes' to any of the above questions, please provide a detailed explanation of each occurrence, including the date and disposition.

THE HONOR SYSTEM

I certify that all information given on this application is true and correct. I will abide by all rules and regulations of the University. I will accept the responsibility of the Honor Code of the university. I pledge I will not lie, cheat, or steal. I understand that violation of the Virginia Tech Honor Code may result in severe penalties, including dismissal from the University.

Signature of Applicant

Date

RELEASE OF INFORMATION

In accordance with the federal Family Educational Rights and Privacy Act of 1974, all information regarding a student's application is considered private between the student and the University and requires a signed release for discussion of this information with a third party. Even parents or guardians cannot obtain information from the University about your application, because University officials may not legally release such information. For a variety of reasons, you may wish to waive this protection and permit release of academic information to certain people.

Type of information that may be provided: Any information contained in my application file, both printed and electronic, to which the authorized person(s) may have access.

I hereby authorize release of the above-noted type of information to the persons designated below by the prescribed University officials. This authorization expires when I indicate otherwise, when I leave Virginia Tech (unless otherwise specified) or when I submit a new authorization form.

Student Signature

Date

NAME

RELATIONSHIP

In order to obtain information, the party must share your personal identifier with the University official.

Personal Identifier: _____ (one word)