

**AGRICULTURAL TECHNOLOGY**  
**College of Agriculture and Life Sciences**  
**1060 Litton Reaves Hall (0334), Virginia Tech**  
**Blacksburg, VA 24061**  
**ph(540) 231-7649, fx(540)-231-6741**  
**www.agtech.vt.edu**

**Instructions** for Agricultural Technology applicants for admission:

1. **Application Form:**  
Please provide complete information. Students who are Virginia residents must complete Page 4 of the application. Incomplete forms will result in delays in processing your application.
2. **High School Transcript:**  
Please have your principal/counselor send an official copy of your high school transcript and complete the secondary school record supplement, Page 6 (**to the Agricultural Technology Department, NOT Undergraduate Admissions.**)
3. **Test Requirements:**  
Contact Brenda French at (540)231-7649 to schedule a Compass Placement Test on the Virginia Tech campus or a participating community college in your area. There is no fee to take the test the first time. A \$40 fee will be assessed for additional tests. Review the Agricultural Technology program website for more information about the test and example questions. The regular college entrance exam (SAT) is not required but encouraged.
4. **Letters of Recommendation:**  
Please have two individuals (cannot be relatives) write letters of recommendation which describe your character and integrity, and support your interest in the curricular offered in Agricultural Technology. Include with your application the name, address, and phone number of each reference.
5. **Letter of Interest:**  
Submit an essay (1 page) stating why you would like to pursue an education in the Agricultural Technology program and a career in agriculture. Be specific regarding what you plan to do once you receive your degree.
6. **Interview:**  
Applicants must complete a short interview. It is preferred that this take place on campus. Arrangements can be made for a phone interview in special situations. This will be scheduled after your application is received.
7. **Application Fee:**  
A non-refundable \$50 fee must accompany your application for admission. The check or money order should be made payable to *Treasurer, Virginia Tech*.
8. **Summer Program:**  
Students who have weak computer skills or need a reduced credit load during their first academic year due to learning disabilities or other issues that require a more gradual transition to a college environment are encouraged to participate in the summer program. For more information about the summer program, see our website.
9. **Other Requirements:**  
Students will be required as a condition of acceptance to purchase a specific computer system on or before June 30, 2007 that will cost approximately \$2650. They will also be required to check-in to the university on the Wednesday before the start of fall classes to participate in a two and a half day computer orientation session.

**Application Deadline:**

Complete applications are due by May 15 for summer and fall semester admissions. We are in a rolling admissions plan so the earlier the application and supporting credentials are received, the sooner you will hear from us.

**Correspondence:**

All admission applications and correspondence should be sent to address above, **not** Undergraduate Admissions.

**Attention:**

Detach and keep this sheet for future reference.

## The Honor System

The Virginia Tech Honor System is one of the University's proudest traditions. The Honor System, established in 1908, provides students with an opportunity to maintain their own guide for personal conduct within an academic community, based on mutual trust. The Honor System's purpose is to implement an Honor Code which is based on three beliefs:

*To trust a person is a positive force in making that person worthy of trust;*

*To live in a campus environment that is free from the inconveniences and injustices caused by stealing, lying, and cheating is the right of every student;*

*To live by an Honor System with its positive emphasis on honesty in protecting this right, is consistent with and a contribution to the University's quest for truth.*

The Virginia Tech Honor System embodies a spirit of mutual trust and integrity within the University community by allowing the students to set certain standards of conduct to be observed by each individual, consequently allowing them to participate in the shaping of their future as professionals and as community members.

The organization of the Honor System is designed to emphasize the advantages which it enjoys over a Proctor System: opportunity for greater student responsibility in an area that is vital to student interest; positive emphasis on honesty; and basic and very important guarantees of due process.

Student leadership and support of the Honor System is the keystone of its operation. At the same time, the University stands behind the actions of the Honor System and is responsible for the imposition of sentences against persons convicted of Honor Systems violations.

Academic violations of the Honor Code consist of the following:

1. *Cheating*: Cheating includes the actual giving or receiving of any unauthorized aid or assistance or the actual giving or receiving of any unfair advantage on any form of any academic work, or attempts thereof.
2. *Plagiarism*: Plagiarism includes the copying of the language, structure, ideas, and/or thoughts of another and passing off same as one's own original work, or attempts thereof.
3. *Falsification*: Falsification includes the statement of any untruth, either verbally or in writing, with respect to any circumstances relating to one's academic work, or attempts thereof. Such acts include, but are not limited to, the forgery of official signatures, tampering with official records, fraudulently adding or deleting information on academic documents such as add/drop requests, fraudulently changing an examination or other academic work after the testing period or due date of the assignment.

Any student who is found by the appropriate forum within the Honor System to have either given or received or to have attempted to give or receive information pertaining to a test, quiz, homework, examination, or other form of academic work, within the specifications of the student's pledge or by a professor's instructions for the particular work, shall be deemed guilty of a violation of the Honor Code.

The Virginia Tech Honor System is decentralized with an investigative board and a judicial panel in each of the colleges of the University. A chief justice, who is a student, is responsible for the entire Honor System, and each college Honor System includes at least one associate justice. Each college Honor System has an investigative board and at least one judicial panel, composed of both faculty and student members. The college investigative boards are established to gather and evaluate evidence, to decide whether a hearing before the college judicial panel should be held, and to present evidence before the college judicial panel when necessary. The college judicial panel hears the evidence offered by the college investigative board and the defendant, protects the rights of the accused, and determines the verdict. If guilt is determined, the University Honor System Review Board, also composed of faculty and students, reviews the decision of the college judicial panels, considers appeal of the verdict, and, if the verdict is upheld, makes a recommendation of sentence to the Provost. Sentences imposed against those found guilty can be: Honor System probation; a grade of "F" in the course in which the offense occurred; suspension for one or more semesters; permanent dismissal. Frequently, a sentence will consist of two or more of these penalties, such as one semester of suspension and a grade of "F" in the course in which the offense occurred, followed by Honor System probation until graduation or termination of studies.

**VIRGINIA TECH  
APPLICATION FOR ADMISSION  
AGRICULTURAL TECHNOLOGY  
ASSOCIATE DEGREE**

Application Fee: \$50

Social Security Number: \_\_\_\_\_

To be completed by applicant (use typewriter or print legibly in ink.)

1. \_\_\_\_\_  
Last First Middle (Jr, etc.)

Specific name or nickname you prefer to be addressed by: \_\_\_\_\_

2. OPTION INTEREST: (Choose One) APPLIED AGRICULTURAL MANAGEMENT  
LANDSCAPE/TURF MANAGEMENT

**3. MAILING ADDRESS:**

\_\_\_\_\_  
\_\_\_\_\_

City State Zip

County/Country Home Phone

\_\_\_\_\_  
Email Address

**4. PERMANENT ADDRESS (If not the same as above mailing address):**

\_\_\_\_\_  
\_\_\_\_\_

City State Zip

County/Country Phone

5. Birthdate: \_\_\_\_\_ 6. Sex: Female Male

7. Do you request campus housing? Yes No 8. Ethnic Background: Black White Hispanic  
Asian American/Pacific Islander American Indian

**9. PLANNED ENTRANCE DATE:** To enroll Fall 20\_\_\_\_

**10. HIGH SCHOOL NAME, its College Entrance Examination Board code, and graduation date:**

NAME: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_  
Code Graduation Date: Month and Year

11. Names of high schools you attended other than the one from which you (will be) graduated, their College Entrance Examination Board codes, and dates attended:

\_\_\_\_\_  
Name Code Month/Year to Month/Year

\_\_\_\_\_  
Name Code Month/Year To Month/Year

\_\_\_\_\_  
Name Code Month/Year To Month/Year

12. Have you attended any other college of university? Yes No

College 1 \_\_\_\_\_ College Code \_\_\_\_\_  
 \_\_\_\_\_ To \_\_\_\_\_  
 From term/year \_\_\_\_\_ term/year \_\_\_\_\_ Degree completed (e.g. AS, BS) \_\_\_\_\_

College 2 \_\_\_\_\_ College Code \_\_\_\_\_  
 \_\_\_\_\_ To \_\_\_\_\_  
 From term/year \_\_\_\_\_ term/year \_\_\_\_\_ Degree completed (e.g. AS, BS) \_\_\_\_\_

**NOTE:** An official transcript, sent directly from the registrar to the Agricultural Technology Program, is required from **EACH** college you have attended.

**HIGH SCHOOL ACTIVITIES**

1. Class offices: Enter year beside office (1,2,3, or 4) for freshmen through senior years.  
 PRESIDENT \_\_\_\_\_ VICE PRESIDENT \_\_\_\_\_ SECRETARY \_\_\_\_\_ TREASURER \_\_\_\_\_

Organizations: Enter number of years a member in 1st column; X in 2nd column if officer.

BETA CLUB _____	KEY CLUB _____	KEYETTE CLUB _____	OTHER _____
STU GOVT _____	SCI CLUB _____	DIST EDU _____	_____
FBLA _____	4-H _____	FTA _____	_____
FFA _____	FHA _____	FOR LANG _____	_____
DRAMA CLUB _____	BAND _____	CHOIR _____	_____
YEARBOOK _____	NEWSPAPER _____	CHURCH YTH _____	_____
MATH CLUB _____	SCOUTS _____	DANCE _____	_____
DEBATE _____	FORENSICS _____	_____	_____

2. ATHLETICS: Enter number of years in 1st column; X in 2nd column if captain.

FOOTBALL _____	BASKETBALL _____	BASEBALL _____	OTHER _____
TENNIS _____	CHEERLEADER _____	WRESTLING _____	_____
TRACK _____	X COUNTRY _____	SWIMMING _____	_____
FIELD HOCKEY _____	GOLF _____	VOLLEYBALL _____	_____

3. HONORS: National Honor Society \_\_\_\_\_ National Merit \_\_\_\_\_ Boys/Girls State \_\_\_\_\_  
 Other \_\_\_\_\_

4. List all employment experiences during and since high school including serving in the armed forces and give a brief explanation of your duties for each job. Use an additional sheet of paper if necessary. Be as specific as possible with dates and indicate the average number of hours worked each week.

Employer \_\_\_\_\_ Duties \_\_\_\_\_

City/State \_\_\_\_\_ Duties \_\_\_\_\_  
 Date of Employment \_\_\_\_\_

Hours/Week \_\_\_\_\_

Employer \_\_\_\_\_ Duties \_\_\_\_\_

City/State \_\_\_\_\_ Duties \_\_\_\_\_  
 Date of Employment \_\_\_\_\_

Hours/Week \_\_\_\_\_

FATHER OR LEGAL GUARDIAN

1. Title \_\_\_\_\_ Name \_\_\_\_\_

MOTHER OR LEGAL GUARDIAN

Title \_\_\_\_\_ Name \_\_\_\_\_

If only ONE of the above is your legal guardian, that individual is: the person listed as "Father" !OR the person listed as "Mother" !

Enter address of parents or legal guardian if not the same as your permanent address:

\_\_\_\_\_  
\_\_\_\_\_

City State Zip

County/Country Phone

2. Student's country of citizenship \_\_\_\_\_ International applicants: Resident Alien Non-Resident Alien

3. Draft registration number \_\_\_\_\_ Are you a veteran? Yes No

4. Relatives who have attended Virginia Tech Relation Dates Attended

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Please list below the name and address of friends or relatives you wish to recommend to receive an application.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City State Zip

6. Have you ever been subjected to disciplinary action by any college or university, or convicted of a violation of any state or federal law, other than a minor traffic violation? Yes No If so, explain fully on an attached sheet.

THE HONOR SYSTEM

7. I certify that all information given on this application is true and correct. I will abide by all rules and regulations of the University. I will accept the responsibility of the Honor Code of the University as discussed on the inside of the front cover sheet. I pledge I will not lie, cheat, or steal. I understand that violation of the Virginia Tech Honor Code may result in severe penalties, including dismissal from the University.

Signature of Student \_\_\_\_\_

Virginia Tech does not discriminate against employees, students, or applicants on the basis of race, sex, handicap, age status, national origin, religion, or political affiliation. Anyone having questions concerning discrimination should contact the Equal Employment/Affirmative Action Office.

APPLICATION FOR VIRGINIA IN-STATE TUITION RATES

This form should be completed if you are claiming entitlement to Virginia in-state tuition rates pursuant to section 23.7-4, Code of Virginia. All questions must be answered. Section A must be completed by the applicant. Section B of this form must be complete by the parent or legal guardian if the applicant is under the age of 19 and is not married or if the applicant is a dependent. Supporting documents and additional information may be requested.

SECTION A - APPLICANT

1. Name of Applicant \_\_\_\_\_ Phone \_\_\_\_\_

2. Social Security \_\_\_\_\_ (Requested) 3. Date of Birth \_\_\_\_\_

4. Citizenship U.S. Non-U.S, Give Visa Type \_\_\_\_\_

5. How long have you lived in Virginia? \_\_\_\_\_

6. Where have you lived for the past two years? List current address first:
From (mo/yr) To (mo/yr) Street Address City State Zip
\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

7. Do your parents or legal guardian provide over half of your financial support or claim you as a tax dependent? If yes, Section B must also be completed by parent or legal guardian. Yes No

8. Will you have filed a tax return or paid income taxes to any state other than Virginia during Yes No

9. For at least one year prior to the term in which you will enroll, will you have
A. filed a tax return or paid income taxes to Virginia on all earned income? Yes No
B. been a registered voter in Virginia? Yes No
C. held a valid Virginia driver's license? Yes No

10. Do you own or operate a motor vehicle? Yes No
If yes, has it been registered in any state other than Virginia during the past year? Yes No

11. Are you or any member of your immediate family presently in the military? Yes No
IF NO, GO TO QUESTION 12

If yes, check: self spouse parent/legal guardian
A. Will Virginia income taxes have been paid on all military income for one year prior to the term in which you will enroll? Yes No
B. If your spouse is in the military, will you have resided in Virginia, been employed, earned at least \$8,500, and paid income taxes to Virginia for at least one year prior to the term in which you will enroll? Yes No

(Please attach signed copies of your federal and state income tax returns for the year prior to the term in which you will enroll. Your residency determination depends on these.)

12. Answer this question only if you live outside Virginia but work in Virginia:
Will you have lived outside Virginia, worked in Virginia, earned at least \$8,500, and paid income taxes on all taxable income earned in this Commonwealth for at least one year prior to the term in which you will enroll? Yes No

I certify under penalty of disciplinary action that the information I have provided is true.

Signature of Applicant

Date

**SECTION B - PARENT OR LEGAL GUARDIAN**

- 1. Name of parent of legal guardian \_\_\_\_\_
- 2. Relationship to applicant \_\_\_\_\_
- 3. Citizenship      U.S.      Non- U.S.      If non-U.S., give Visa type \_\_\_\_\_
- 4. How long have you lived in Virginia? \_\_\_\_\_
- 5. Where have you lived for the past two years? *List current address first:*  
From (mo/yr)    To (mo/yr)      Street Address                      City                      State                      Zip  
  
\_\_\_\_\_  
  
\_\_\_\_\_
- 6. Will you have filed a tax return or paid income taxes to any state other than Virginia during the past year?      Yes      No
- 7. Will you have claimed the applicant as a dependent on your federal and Virginia income tax returns for the tax year prior to the term in which the applicant will enroll?      Yes      No
- 8. Will you have provided over half of the applicant's financial support for at least one year prior to the term in which the applicant will enroll?      Yes      No
- 9. For at least one year prior to the term in which the applicant will enroll, will you have
  - A. filed a tax return or paid income taxes to Virginia on all earned income?      Yes      No
  - B. been a registered voter in Virginia?      Yes      No
  - C. held a valid Virginia driver's license?      Yes      No
- 10. Do you own or operate a motor vehicle?      Yes      No  
If yes, has it been registered in any state other than Virginia during the past year?      Yes      No
- 11. Are you or your spouse in the military?      Yes      No  
IF NO, GO TO QUESTION 12  
  
If yes, check:      self      spouse
  - A. Will Virginia income taxes have been paid on all military income for one year prior to the term in which the applicant will enroll?      Yes      No
  - B. If the answer to (A) is NO, will the applicant's non-military parent have resided in Virginia, been employed and earned at least \$8,500, paid Virginia income taxes and claimed the applicant as a dependent for federal and Virginia income tax purposes for at least one year prior to the term in which the applicant will enroll?      Yes      No

(Please attach signed copies of your federal and state income tax returns for the years prior to the term in which you will enroll. Your residency determination depends on these).
- 12. Answer these questions only if you or your spouse live outside Virginia but work in Virginia:
  - A. Will you or your spouse have lived outside Virginia, been employed in Virginia, earned at least \$8,500, and paid Virginia income taxes on all taxable income earned in this Commonwealth for at least one year prior to the term in which the applicant will enroll?      Yes      No
  - B. If the answer to (A) is YES, will the parent employed in Virginia have claimed the applicant as a dependent for federal and Virginia income tax purposes for at least one year prior to the term in which the applicant will enroll?      Yes      No

*I certify under penalty of disciplinary action that the information I have provided is true.*

\_\_\_\_\_  
Signature of Parent or Legal Guardian

\_\_\_\_\_  
Date

SECONDARY SCHOOL RECORD SUPPLEMENT

1. Student Identification (Please print or type).

Full Legal Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Parent(s) or Legal Guardian: \_\_\_\_\_

The remainder of this form should be completed by your high-school guidance counselor or principal.

Dear Counselor or Principal:

Please complete this form, attach it to an official copy of the student's high-school transcript, and return it to Agricultural Technology, Virginia Tech, College of Agriculture and Life Sciences, Blacksburg, Virginia 24061-0334. Please provide all of the following information to insure that the student's application will receive a fair and accurate evaluation. We welcome any additional comments.

2. SCHOOL IDENTIFICATION:

\_\_\_\_\_ Public Private Parochial  
School Name

\_\_\_\_\_ Address

\_\_\_\_\_ City State Zip Code

\_\_\_\_\_ Telephone CEEB School Code

3. Student's Academic Standing GPA Class Rank Class Size

Sixth Semester \_\_\_\_\_

Senior Year: \_\_\_\_\_

4. List senior courses: \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

5. Please indicate the strength of the student's high school program, relative to other college-bound students in his/her program.

Weak		Average		Very Strong	
1	2	3	4	5	

Signature \_\_\_\_\_ Title \_\_\_\_\_

SEND TO: Agricultural Technology, Virginia Tech College of Agriculture and Life Sciences, Blacksburg, VA 24061-0334.

COLLEGE TRANSCRIPT REQUEST

Please fill out and send to your current or former college(s) and have them send to:  
AGRICULTURAL TECHNOLOGY, VIRGINIA TECH, COLLEGE OF AGRICULTURE AND LIFE SCIENCES,  
BLACKSBURG, VA 24061-0334.

Reminder: A transcript fee may be required by your college.

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Dates Attended: From \_\_\_\_\_ To \_\_\_\_\_

Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_