

CAPP Minutes
January 18, 2008

Meeting began at 4:00 pm in 311 Latham Hall

Attendees:

Justin Barone, Stephany Brown, Bill Eigel, Leon Geyer, Robert Grange, Wanda Grubb, Ruth Lytton, Mary Marchant, Don Mullins, David Schmale, Anna Taylor, Igor Sharakhov, Mike Zhang

1. Minutes from the November 2, 2007 CAPP meeting were approved without any revisions.

2. ENT 5324 was approved with the following minor revisions:

Section	Revision
Cover sheet	Add a sentence to the cover letter that reads 'Existing laboratory space is available to teach this course.'
Catalog desc.	(1H, 3L, 2C) II, odd years
Learning objs	Numbers instead of letters for sections
Justification	'...Virginia Tech course offerings...
Justification	4052 should be 4054
Justification	...with topics specific for disease vectors...
Justification	...5324 is appropriate as it is intended to be part of the core curriculum...
Syllabus	evolution
Syllabus	Modify to address the laboratory section
VII	Not applicable

3. AAEC 6554 was tabled pending the following major revisions:

Section	Revision
Cover letter	Need a letter from the Econ dept confirming the cross-listing of the course and that no additional resources are needed to offer it.
Catalog description	This course is an introduction to the major panel...
Catalog description	(3H, 3C), odd or even years?
Course number	AAES/ECON 6554
Course number	Check with registrar and dept head to confirm the appropriate number for the course. Should this be listed as a 4000 or 5000 level course?
Justification	Remove first two sentences.
Justification	2nd paragraph...prerequisites and builds on the thorough...
Justification	3 rd paragraph...This course will begin with the assumption that students have a good statistics and econometrics background and wish to advance their knowledge in the field of...
Justification	Establish a need for the course. How is this course different from what is currently being offered? Why your course and not another at VT?
Texts	Use the following format for your texts: Marquardt, William C. BIOLOGY OF DISEASE VECTORS. 2nd Edition, London UK, Elsevier Academic Press, 2005, 785.
Texts	Delete recommended texts.
Syllabus	List in a table with topic on the left column and % of course on the right column.
Honor System	Remove this section.
Special needs	Remove this section.

4. FST 3214 was approved with the following minor revisions:

Section	Revision
Course number	FST/APSC 3214
Justification	A meat science course is vital...
Justification	Revision of this course...
Justification	Therefore, it should be more attractive...
Justification	2 nd paragraph. ...meat science which is not covered in other...
Justification	2 nd paragraph. ...the proposed revision will expand on various topics of poultry...
Justification	2 nd paragraph. (FST 3224, which will be discontinued)
Justification	3 rd paragraph. This course will be offered annually in the fall semester.
Justification	3 rd paragraph....designated at the 3000 level.
Textbooks	Remove 2, 3, and 4. Use the following format for your texts and make sure to list page #s: Marquardt, William C. BIOLOGY OF DISEASE VECTORS. 2nd Edition, London UK, Elsevier Academic Press, 2005, 785.

5. Revised checksheets for FST options were tabled pending the inclusion of appropriate cover sheets for each option and letters from department heads.