President Marcy called the meeting to order at 11:05. Minutes of the 8 October meeting were read, amended to add Larry Foy [International Programs] and Glen Hetzel [Extension Program Policies] to the list of Commission Chairs, and approved as amended.

Jerry Williams was elected as member at large to the College and Promotion and Tenure Committee. Elizabeth Grabau was selected as alternate should Prof. Williams be unable to serve.

Joe Marcy reported on the schedule of general faculty meetings for Spring 1998. Scheduled meetings include a presentation by Ike Eller on Development [4:00 PM on Jan. 8 in 102 Fralin] and a meeting with CALS Associate Deans [4:00 PM on Feb. 3, 102 Fralin]. The executive committee also agreed to help promote the Dean Swiger's faculty appreciation gathering to be held at 7:30 on April 30 in the Colonial Room of Squires.

Dean Swiger discussed several issues of concern to the college, including budget, cross-cutting initiatives, and public awareness. A summary of the university's budget request for the 1998-2000 biennium includes a total of 80 FTEs as part of the Plan to Serve Virginia Agriculture, Human, and Natural Resources. The budget includes $2.36 M to support the plan in 1998-99 and $7.08 for 1999-2000. A brief review of the university's seven cross-cutting initiative followed, several of which [Biotechnology, Information Technology, Energy Systems, Food Nutrition and Health] appear likely to significantly impact the college. Dean Swiger then discussed plans to implement a proposal from the college marketing task force to create rapid response teams to enhance the effectiveness and visibility of CALS continuing efforts to serve the commonwealth and its citizens. Six rapid response teams, numbering 4-5 persons each, will be formed to target the following areas: Biotechnology, Food Safety, Environment 1 - Intensive Livestock Operations, Environment 2 - Pesticides and Other Areas, Human and Animal Health, Tobacco. Dean Swiger noted that while the college and university's efforts in these areas are highly effective and greatly appreciated by those directly impacted, the formation of these teams will serve as a vehicle for to more widely advertise and publicize these efforts among the public at large and their elected representatives.
Kriton Hatzios provided a brief synopsis of the ad hoc review of the college governance system. Copies of the report were distributed preparatory to an in depth discussion of it and the recommendations contained therein at a future CALSFA Executive Committee meeting.

An email report from Larry Foy summarizing the activities of the CALS Commission on International Policies was read into the minutes. Dixie Reaves presented a brief summary of the activities of the CALS Commission on Academic Programs and Dan Eversole summarized the activities to date of the CALS Commission on Faculty Affairs.

Peter Kennelly reported that dues collection for CALSFA will be conducted via email using the college listserv. A $5.00 annual payment will be requested.

The meeting adjourned at 12:15.