**Meeting Summary**

**CALS Faculty Association Executive Committee**

**December 17, 2013**

104 Hutcheson Hall

**Attendance:** Holly Scoggins, Alan Grant, Achla Marathe, Renee Boyer, Andrew Neilson, Sam Doak, Amanda Simmons [via phone]

**Approval of Previous Meeting Minutes: October meeting minutes were approved.**

**Treasurer’s Report**: For December – through 11/30/13:

- Treasurer’s signature added to the account

- No withdrawals for the current period

 One deposit of $ 293.00 on Nov 14th [profit from Octoberfest]

 The complete receipts and expenditures are in the treasurer’s filebox

 Balances as of 11/30/13:

 Primary Share [savings] = $366.40 - [includes YTD dividends of $0.33]

 Freedom Checking = $669.19

 Report approved – Holly: motion and Andrew: second

 ***January treasurer’s statement at bottom of this report***

**Dean’s Report:**

- Winter graduation had about 100 Undergraduates and about 40 Graduate students

- New Agriculture Human and Natural Resources IT director is Neal Vines, effective March 1st

- HNFE Department head search completed : Dr Matt Hulver - effective Jan 1st

-Waiting for details from the budget [VA legislature] : Ops & Maint – Expect full award, Other Higher Ed, Ag Specialist and VT and VSU -waiting details

- Farm Bill details after Dec 31st [hopefully]

- Faculty searches – 14 in progress with several cluster hires

**Old Business:**

- No November CALSFA meeting held - Thanksgiving break and no important new business and no pressing old business

- Potential guest speakers of interest to CALS [CALSFA co-host] -- open forum format ???

 Holly to attended the Department Heads meeting - Dr. Saied Mostaghimi sent a questionnaire to each dept asking for speaker suggestions, instead of a single CALS sponsored format

- CALSFA solicits nominees for the Dean’s 5-year review – had 39 volunteers representing all departments including extension and admin – looking for 8-10 – the provost will choose

-Renee attended a sparsely populated CALS Governance meeting

- Provost to schedule an “Open Forum” with CALS faculty concerning the administrative review process - hopefully mid Jan.

- CAPPS: peer review policy guidelines out soon

**New Business:**

 - Backlog log of Extension Publications – lengthy delays in the process – lengthy discussion – Dean Grant to explore reasons.

- No meeting called for January

- Next meeting is in February 18, 2014

Meeting Adjourns

**Treasurer’s Report**: For February 2014 – through 12/31/14:

- No withdrawals for the current period

- No deposits for the current period

 Balances as of 01/31/13:

 Primary Share [savings] = $366.43 - [includes YTD dividends of $0.36]

 Freedom Checking = $669.19

*Prepared by Sam Doak, 2/15/2013*