**­­College of Agriculture and Life Sciences Faculty Association**

**Meeting Minutes**

**9/13/2017**

**9:00 am in 104F Hutcheson**

Call in information: 1-866-842-5779 Code: 5402314152

Attendance- Alan Grant, Jennifer Jones, Catherine LaRochelle, Jon Vest

1. **Call to order**
   1. New titles:
      1. Catherine LaRochelle is President
      2. Jon Vest is past President
      3. Jennifer Jones is Vice President
      4. Robert Grange is President-elect
      5. Vacant-Secretary/Treasurer
2. **Approval of previous minutes (April 2017)-approved unanimously**
3. **Dean’s Update**
   1. The university has a new budget model called Partnership for an Incentive based Budget (Pibb) that is coming out of the provost’s office. It is performance based, but the current budget the university has is historical (same base budget every year). The new budget is based on performance and achieving goals. The university is currently running the new model through different hypothetical options. This college will use agency 208, but we are hoping to also include agency 229. There is a lot of anxiety over the new model: colleges/departments are very concerned with “winners and losers”. If they cannot meet their goals will their funding be reduced/eliminated? The provost says that no one has to lose, but units who meet goals will have an increase in their budget for the next years. Stephen Klieber is meeting with department heads to determine how we will ‘roll it out’. The new model is supposed to start of July 2018. July 2017 is considered a “parallel year”. July 2018 could also be a combination of Pibb and historical budgets. The provost wants the colleges/departments to set their own goals. Dr. Grant is hopeful this will be a more accurate budget model than the historical model.
   2. The “Destination areas” continue to grow. Currently there are 4 “provost funded destination areas” positions in the college. The provost is funding full salaries for these positions for 4 years, after which the college will begin to pay 10% of each salary each year until the college is paying 70%. The provost will continue to fund the remaining 30%. For every 2 positions that are college funded, the provost will fund 1 position. This means we must have at least 8 college funded destination area positions. Currently, we are well over that number.
   3. New leadership in CALS-Matt Holt is the new department head in AAEC. The search is ongoing for the School of Plant and Environmental Sciences. There are also two new district directors for extension: Janet Spencer and John Thompson.
   4. Student enrollment is trending well for the College: Ag Tech has 60 new students and the CALS freshman calls for 2017 is approximately 600 students (up 50 or 60 from 2016).
4. **Treasurer’s Report**
   1. 5 departments have submitted their contributions for 2017-2018 (BSE, FST, PPWS, ALCE, and HNFE)
   2. $2082.52 currently in the VT Foundation Account
   3. $434.85 currently in the Freedom First Checking Account
   4. $5.00 currently in the Freedom First Savings Account
   5. Once every department has paid this year, we should have about $4000
   6. Jennifer will add the new treasurer/secretary when they come on and remove Sam Doak from the freedom first bank accounts
5. **Old business**
   1. Election update
      1. The election went very well. Online voting worked well and we had many people vote which gave us great results
      2. We need to update the website with the new information for the governance councils (University and CALS)
      3. Jennifer can update the website with the list of the updated members of governance/committees once Catherine compiles it
      4. New secretary/treasurer position is still vacant. Susan Sumner recommends looking at tenure track faculty that are a few years from tenure. Catherine can discuss with Ryan Stewart the opportunity.
6. **New Business**
   1. New Faculty orientation-9/29; Catherine will go and present using the information from last year.
   2. Another opportunity to interact with new faculty-2/23 new faculty meeting using the theme “Ut Prosim-That I May Serve”. We will focus on service opportunities as a tenure track faculty member: department-level, college-level, university-level, in your professional field
   3. How do we determine who is allowed to serve on committees/councils? The college level committees/councils allow any faculty member. If it is a university level committee/council, then the person must be a tenure track faculty member. The university level information comes from the University Governance Constitution
   4. Activities for the year:
      1. Fall Tailgate-October 21st: barbecue sandwiches, chips, sodas, and perhaps beer. Will be held under the awning outside of Litton Reaves Hall. Jon Vest will check on a liquor license and will bring his sound system (to play music) and tables for us to use. Jennifer is going to get a couple of estimates for barbecue for 75 servings from Hethwood Market, Due South, and Bottom of the Stairs. She will email out the information she finds out.
      2. Fall Coffee With CALSFA-November 3rd from 11-1: will be set up similar to the Spring 2016 event. Budget will be $200 with coffee, donuts, and other breakfast type foods. We previously had representatives from TLOS, CIDER, Curriculum, Hokie Wellness, Canvas, grants, and IT. Who else could we incorporate? Last year we discussed mentoring information, too. Some previous attendees: Scott Shetrone, Mark Sumner, Neal Vines, Nancy Dudek, Lesley Mitchell, Erik Ervin,
      3. Spring New Faculty Service Meeting-2/23 in 311 Latham. We would like to set it up similar to the Coffee with CALSFA-having faculty who have been newly tenured from each department and faculty that have served or are serving on the university/college councils. They can discuss their role on their committee/council and the time commitment, benefits, etc. Jennifer will discuss our ideas with Susan Sumner and see what she if she agrees with our ideas and would be willing to open the event up to all faculty within CALS.
      4. Saint Patrick’s Day event in March-to be discussed

1. **Adjourn at 10:30 am**
   1. Next meeting 10/11/17