**Minutes**

**CALSFA**

**January 14, 2020**

**9:00 am; Dean’s Conference Room-Hutcheson Hall**

**Attendees: Ryan Stewart, John Galbraith, Travis Mountain, Dean Grant**

1. Call to order: 9:05am
2. Approval of previous meeting minutes (December 2019). Unanimously approved.

1. Dean’s update:
	1. State Budget. Governor’s budget proposal does not include much for Virginia Tech. it does have $10 million for capital projects for ARECs. No funding for GSS, undergraduate classroom lab building, no operation dollars for agency 229 ($20 million dollar request was made by VT). WE are expecting an amendment added for agency 229 to provide funding.
		1. AREC project - proposal created that identified top dozen needs ($10 million dollars)
		2. Dwayne Edwards Biological System Engineering new department head January 1
		3. Fralin LIfe Sciences Director position currently has interviews scheduled.
		4. HNFE Department Head search still underway
2. Treasurer’s report
	1. Balance: no update (same as last meeting)
	2. Outstanding Payments? (same as last meeting)
3. Old Business
	1. Status of invited speaker for Spring 2020
		1. no new news on this. Scott Angle (NIFA director) has tentatively committed for spring but date not determined.
4. New business
	1. 2019-2020 Calendar of Events
		1. Service Events
		2. Professional Development Events
			1. Elements Working Session-Barbara Lockee, Virginia Pennabacker, and Igna Haugen-Jan 16
			2. Experiential Learning-brought up at Service Learning PD
			3. Social media best practices? Travis will reach out to CALS Advancement to find out who holds such offerings.
			4. Chrome River Expense Reporting?
			5. Banner accounting reports?
			6. IT Procurement-software?
		3. Networking/Engagement Events
			1. May 7th CALSFA end of year event 4pm-6pm. Location tbd.
5. Anything new for the good of the group
	1. Service award solicitation will be in March?
		1. Determine committee - CALSFA plus previous winner?
6. Adjourn: Meeting adjourned 9:39am.

Next meeting: February 11-Dean’s Conference Room

Notes: