**CALSFA**

Meeting agenda

December 10, 2019

9:00 am; Dean’s Conference Room-Hutcheson Hall

Attendees: Jennifer Jones, Ryan Stewart, John Galbraith, Travis Mountain, Robert Grange, Dean Grant

1. Call to order: 9:03
2. Approval of previous meeting minutes (November 2019)
   1. Minutes approved, 3 approved, 2 abstentions (those who missed last meeting).

1. Dean’s update
   1. Ag Tech department search is underway. Mike Evans is chairing this.
   2. Department head searches underway
      1. HNFE candidate interviews scheduled
      2. BSEnew department head has been chosen, starts January.
      3. College strategic plan should be completed by the end of the spring session
      4. State budgets: governor should be releasing proposed budget in December
         1. agency 229 major request for funds has been made, over $11 million in the first year of the biennium.
      5. Fall commencement next week
2. Treasurer’s report
   1. Balance: 3948.03
   2. 2019-2020 Contributions complete. All department funding have been received
   3. Outstanding Payments?
      1. Advancement $100 tailgate, will leave us with ~3848.03.
3. Old Business
   1. Status of invited speaker for Spring 2020
      1. still working on dates, Scott Angle NIFA director
   2. Service Learning-VT Engage-Lindsey Gleason and Meghan Kuhn; Hannah Scherer-November 22
      1. very few attended
      2. idea was good, will look into changing dates for next year.
4. New business
   1. 2019-2020 Calendar of Events
      1. Service Events
      2. Professional Development Events
         1. Elements Working Session-Barbara Lockee, Virginia Pennabacker, and Igna Haugen-Jan 16
         2. Experiential Learning-brought up at Service Learning PD
         3. Social media best practices?
         4. Chrome River Expense Reporting?
         5. Banner accounting reports?
         6. IT Procurement-software?
      3. Networking/Engagement Events
5. Anything new for the good of the group
6. Adjourn 9:44am.

Next meeting: January 14-Dean’s Conference Room

Notes: