



Office of the Dean
Office of Finance
250 Drillfield Drive (0402)
Hutcheson Hall, Suite 105
Blacksburg, Virginia 24061
P: (540) 231-6295
kleiber@vt.edu

College of Agriculture and Life Sciences

Policy on Food Purchases on State Funds

Effective: October 1, 2008

Reviewed: September 23, 2020

Purpose:

This administrative guideline describes the college's parameters for purchasing food on state funds.

Background:

The College of Agriculture and Life Sciences is granted the authority to execute policies and procedures deemed necessary to implement best practices as stewards of state education and general funds (e.g. funds derived from taxpayers and tuition payments). These policies and procedures may be more restricted or broader than those provided by the university. As it relates to food purchases on state funds, the college's policy supersedes those outlined by the university.

Guidelines and Procedures

The College of Agriculture and Life Sciences does not approve food purchases on state E&G resources.

Any and all purchases of food must be paid with private funds, through Foundation funds, or with other appropriate university resources(e.g. local agency funds, overhead, etc).